



San Diego Unified School District
Normal Heights Elementary School

PLEASE POST

SSC Meeting Minutes
Tuesday, March 3, 2021

MEMBERS PRESENT:

- | | | | |
|--|--------------------------------------|---|-------------------|
| <input checked="" type="checkbox"/> John Aguilar | Principal (ex officio) | <input checked="" type="checkbox"/> Karen Arias | Parent (DAC Alt.) |
| <input type="checkbox"/> Carolina Contreras | Classroom Teacher (co-chair) | <input checked="" type="checkbox"/> Elizabeth Chennamchetty | Parent (DAC Alt.) |
| <input checked="" type="checkbox"/> Sarah Atallah | Classroom Teacher (co-chair) | <input checked="" type="checkbox"/> Jinni Maybush | Parent (DAC Alt.) |
| <input checked="" type="checkbox"/> Karla Gonzalez | Classroom Teacher | <input checked="" type="checkbox"/> Laura Morales | Parent (DAC Rep.) |
| <input type="checkbox"/> Kyra Gelaro | Other – school personnel (secretary) | <input type="checkbox"/> Ana Trejo | Community Member |

Quorum was met

Guest Name(s): Rene Lang for Kyra Gelaro, Sylvia Castro/Translation

ITEM	DESCRIPTION/ACTIONS	MEETING SUMMARY
Call to Order	Sarah Atallah	Meeting was called to order at 2:05 p.m.
Public Comment	Open	None
Approval of Minutes	Action Item: Chairperson	A motion was made by Sarah Atallah to approve the December 16, 2020 meeting minutes, seconded by Elizabeth Chennamchetty and all were in favor.
SSC Business > Budget > ELAC Delegation to SSC Continuance	Action Item: John Aguilar, Principal Principal Informational : John Aguilar	<ul style="list-style-type: none"> • John reviewed the proposed 2021-2022 budget with emphasis on the LCFF and Title 1 funding sources. • The dollar allocation was slightly up and NHE is down with regards to the percentage of students. SSC oversees Title 1 resources 31000, 30103, and 30106. LCFF resource 09800 is reviewed. • He reminded the SSC that salaries are an average and can be higher or lower. He reviewed the proposed staff allocations. • Two teachers will be excessed and prep time will be reduced. The district provides one (1) day of Counselor time. It was proposed that the Prep teacher and counselor be brought to a full time allocation. • A parent noted that. it seemed that teachers were excessed yearly only to have them return. In response, information on enrollment decline, demographics and the process of the Choice system were shared by John. • Other line items (i.e., supplies, printer lease, etc.) were reviewed and discussed.

		<ul style="list-style-type: none"> • A motion was made by Elizabeth Chennamchetty to approve the 2021 – 2022 budget as proposed, seconded by Sarah Atallah and all were in favor. • Rene Lang discussed the need to move funds into the Counselor hourly budget string to cover the hours needed. She is assisting students with the Rainforest Project. The proposal is to move ~\$3,835.00 for salary and ~\$775 for benefits from resource 09800 2151 (classroom paras hourly) to 09800 1260 3110 (counselor hourly) to cover the time needed to complete the project. • A motion was made by Sarah Atallah to approve the move of funds needed to cover the time spent by the Counselor to assist students with the Rainforest Project. John Aguilar seconded and all were in favor. • John provided an update on the ELAC delegation to SSC. After reviewing the policy for ELAC to be delegated to SSC a decision was made to continue having ELAC be separate from SSC. The designation was good for one (1) year vs. two (2) years. A staff member and parent have been identified to support ELAC and report to SSC. • Information on the Phase 1 Reopening was shared by the Principal.
<p>DAC and ELAC</p> <ul style="list-style-type: none"> ➤ DAC Report ➤ ELAC Report 	Informational: John Aguilar	<ul style="list-style-type: none"> • The January 20, 2021 DAC meeting minutes were shared by John. • John shared that Katerina Govoni (staff) and Sara S. (parent) would be the ELAC committee and would provide updates to the SSC. He discussed the testing schedule noting that testing was currently taking place. He also shared how students were being tested and changes in the process. • Link for agenda and meeting minute information. https://www.sandiegounified.org/about/district_board_committees
Future Agenda Items		<ul style="list-style-type: none"> • Review SSC Member Interest/Elections • DAC and ELAC reports
Round Table	Open	<ul style="list-style-type: none"> • Question with regards to current Coffee with the Principal schedule. John will be putting information out on Class DOJO
Public Comment	Open	<ul style="list-style-type: none"> • No comments

Meeting Adjourned at 3:04 p.m.

Minutes recorded by John Aguilar, Principal

Next SSC Meeting: April 21, 2021 at 2:00 PM.

Upcoming Meeting Dates: May 19, 2021