



San Diego Unified School District
Normal Heights Elementary School

PLEASE POST

SSC Meeting Minutes
Tuesday, December 16, 2020

MEMBERS PRESENT:

- | | | | |
|--|--------------------------------------|---|-------------------|
| <input checked="" type="checkbox"/> John Aguilar | Principal (ex officio) | <input type="checkbox"/> Karen Arias | Parent (DAC Alt.) |
| <input checked="" type="checkbox"/> Carolina Contreras | Classroom Teacher (co-chair) | <input checked="" type="checkbox"/> Elizabeth Chennamchetty | Parent (DAC Alt.) |
| <input checked="" type="checkbox"/> Sarah Atallah | Classroom Teacher (co-chair) | <input checked="" type="checkbox"/> Jinni Maybush | Parent (DAC Alt.) |
| <input checked="" type="checkbox"/> Karla Gonzalez | Classroom Teacher | <input checked="" type="checkbox"/> Laura Morales | Parent (DAC Rep.) |
| <input type="checkbox"/> Kyra Gelaro | Other – school personnel (secretary) | <input type="checkbox"/> Ana Trejo | Community Member |

Quorum was met

Guest Name(s): Rene Lang for Kyra Gelaro, Eron Easter/Financial Planning & Accountability and Judy Mayers/Translation

ITEM	DESCRIPTION/ACTIONS	MEETING SUMMARY
Call to Order	John Aguilar	Meeting was called to order at 2:01 p.m.
Approval of Minutes	Action Item: Chairperson	A motion was made by Sarah Atallah to approve the November 30, 2020 meeting minutes, seconded by Carolina Contreras and all were in favor.
SSC Business ➤ Annual SSC Roles & Responsibilities Training ➤ Review SSC Member Interest/Elections ➤ ELAC Delegation to SSC Continuance	Action Item: Eron Easter, Financial Planning & Accountability Principal Informational : John Aguilar	<ul style="list-style-type: none"> • John introduced the guests to the SSC team. • Eron provided training with regards to the SSC’s roles and responsibilities. SSC members serve two (2) years from October to October. Public comment should be provided after the call to order. SSC advises on the LCFF budget funds which is linked to the SPSA and the Title 1 budget funds. Members should be provided a binder for storage of paperwork that comes from the meetings. The Principal maintains the original binder. Five years of SSC binders need to be available in the office. It is recommended that SSC meetings are scheduled after the DAC meetings which are on the 3rd Wednesday of each month. Posting of the agenda and minutes must be posted even while schools are closed. The fiscal year is from July 1 to June 30. Eron provided a link for the training PowerPoint and resources. • John discussed the ELAC delegation to SSC and suggested that it continue. The designation is good for two (2) years and the form was submitted 10/23/19 so would be good through 10/23/21. Discussion took place about the ratio of parents with EL identified students on the committee. There needs to be 4 parents and 2 needed to have EL kids. Laura Morales wanted to know if students with RFEP status would qualify. John will ask for clarification. The question, “Can a grandparent

		and parent of same student serve on SSC at the same time.” It is believed that they could but John would get clarification. Elizabeth asked: “What defines a community member?” “Do they need to live in the school’s boundary?” It was noted that in the past the member would need to live in the school’s boundary but the belief is that this has changed. John would ask for clarification.
DAC and ELAC ➤ DAC Report ➤ ELAC Report	Informational: John Aguilar	<ul style="list-style-type: none"> • The next DAC meeting is 12/16/20. The next ELAC meeting is 2/4/21. • Rene would provide link for agenda and meeting minute information. https://www.sandiegounified.org/about/district_board_committees
Future Agenda Items		<ul style="list-style-type: none"> • Review SSC Member Interest/Elections • DAC and ELAC reports
Round Table	Open	<ul style="list-style-type: none"> • No comments
Public Comment	Open	<ul style="list-style-type: none"> • No comments

Meeting Adjourned at 3:00 p.m.

Minutes recorded by John Aguilar, Principal

Next SSC Meeting: March 17, 2021 at 2:00 PM.

Upcoming Meeting Dates: April 21, 2021 and May 19, 2021